

**Punjab Information & Communication Technology Corporation Limited  
(Punjab Infotech)**

Admin Division

Dated February 20, 2026

PICTC/Admin/E/I/DIS/49169/2026

**Sub- Request for quotation for printing of Invitation Cards.**

Punjab Information & Communication Technology Corporation Ltd (Punjab Infotech), A State Undertaking having its office at Udyog Bhawan, Sector-17, Chandigarh invites sealed quotation from the reputed printers for printing of Invitation Cards. The details specifications for printing of Invitation Cards are as under;

Item	Qty	Specifications
<b>Printed Envelope</b>	<b>500</b>	Natural Evolution off-white paper, 140/150 GSM, printed. Size: 15 cm × 20 cm
<b>Insert- Invite Card</b>	<b>500</b>	Single insert sheet on Natural Evolution off-white paper, 300 GSM, colour print. Size: 14.5 cm × 19.5 cm

**Terms and conditions for the tender;**

- (i) CDR file of Invitation Card will be provided to the successful bidder for printing.
- (ii) Successful bidder will get the draft Invitation Card set approved before starting the bulk printing.
- (iii) Printing facility should be located in try city (Chandigarh/ Mohali/ Panchkula)
- (iv) Successful bidder will be responsible for the delivery of the Invitation Cards at Punjab Infotech, Udyog Bhawan, Sector-17, Chandigarh without any cost.
- (v) Payment of printing will be paid within 15 days from the receipt of bill.
- (vi) The Corporation reserve the right to reject the material in case it is not as per specification.
- (vii) The printing job to be completed within a day.
- (viii) You are requested to submit rates in a sealed envelope on or before **3.00 PM, February 20, 2026 “QTN-Admin-Invitation Cards”**
- (ix) Any corrigendum to this tender will be published on [www.punjabinfotech.in](http://www.punjabinfotech.in)